**How to Register**

Complete the Registration form and enclose your payment. Mail to the address on the form. The form may be duplicated if needed.

 **Payments, Cancellations and Refunds**

Full payment is due at the time of registration. The deadline to register is Friday, May 25, 2018, **or until filled.** Space is limited to 25. Calling the office to state your intention to participate does not guarantee a seat. Participants are enrolled as payments are received. Payment must be received by the deadline. If the class is full when you register, you will be added to the waiting list for the next class. **No refunds will be made for cancellations**, but substitutions may be made in advance of the first day of class by contacting the Extension office**.**

 **Lunch**

You will receive at least 45 minutes for lunch each day. There are several quick-service restaurants within a 5-minute drive. If you choose, you may bring a bag lunch. Drinks and snacks will be provided both days.

*Bring a sweater or jacket that you can put on or remove easily as we cannot always control the temperature of the classroom.*

**YOU MUST PROVIDE YOUR DRIVER’S LICENSE OR ANOTHER GOVERNMENT ISSUED PHOTO ID TO SIT FOR THE EXAM**

 **Study Time**

This is a fast-paced class that covers a lot of material in a short time. **The class is taught in English and materials are on an 8th grade reading level.** You are strongly encouraged to pick up your materials prior to class, and schedule time to read, study and review on your own before you take the exam.

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 **Serving Safe Food**

 **Certification Course**

 Wednesday, June 6, 2018

 8:30 a.m. – 4:30 p.m.

 and

 Wednesday, June 13, 2018

 8:30 a.m. – 3:30 p.m.

 Sponsored by

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#  Iredell County Center

 Family & Consumer Sciences

 ***In partnership with***

 Iredell County

 Environmental Health

North

**North Carolina Cooperative Extension**

Iredell County Center

P. O. Box 311

Statesville, North Carolina 28687-0311

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North Carolina State University and North Carolina A & T State University commit themselves to positive action to secure equal opportunity regardless of race, color, creed, national origin, religion, sex, veteran status or disability. In addition, the two universities welcome all persons without regard to sexual orientation. North Carolina State University, North Carolina A & T State University, US Department of Agriculture and local governments cooperating.

 **Independent study Option**

If you are confident in your ability to study on your own, you may purchase a book and study packet. If you choose this option it is your responsibility to make sure you have time to study. You may participate in the review and take your exam on the second day with the class or you may arrange to take the exam on another date **(contact the office for alternate dates).** You still have the option of attending the full class if you change your mind. After your payment is received, **you may pick up your book and study packet at the Extension office.**

 **Recertification or Retest**

For those who do not need the full class but need to recertify, we strongly recommend the review session prior to taking the exam. For persons who previously took the exam, but did not pass, we also recommend the review session. You may request a study packet. Review sessions will be held during the second day of class or two hours prior to other scheduled exams. **If you plan to take the exam on the second day of class**, plan to arrive by 8:30 a.m. to participate in the review before taking the exam. If you do not wish to participate in the review session, check in by 12:30 p.m.

 **Training Location**

This training will be held at the Iredell County Agricultural Resources Center located at 444 Bristol Drive in Statesville. From I-40 take Exit 148, travel east on US 64 & 90 to the second traffic light, turn right onto Bristol Drive and go .3 miles to the building on the right. From I-77 take Exit 49-A, west on Garner Bagnal Blvd., travel 4.3 miles to traffic light and turn left onto Bristol Drive.

**Managers and Owners**:

 Please have the employees you register review the

 information in this brochure before they attend the

 class. In addition to the work telephone number,

 please provide a reliable telephone number where we

 can call the participant prior to the class if needed.

**First time certifying**

**(including independent study)**

* Exams are available in **English, Spanish, Korean, Chinese, French Canadian, Japanese and Large Print.**  Please circle the translation you will need.
* The ServSafe 7th edition manual is currently available in **English, and Spanish.** Please circle the translation you will need. Please enclose $90.
* Check here if you plan to do independent study.

 **Recertification or Retest (Book not included)**

* Check here if you are taking the exam only. The fee is $50 and includes an answer sheet, but the book is not included. You may request a study packet and you may participate in the review session. If you need a book please enclose $90.
* Exams are available in **English, Spanish, Korean, Chinese, French Canadian, Japanese and Large Print.**  Please circle which translation you will need
* Study packet requested

 **English Spanish** (Circle one)

 Please print information legibly – make copies if needed

 You may write one check for group registrations.

 **Registration Deadline is Friday, May 25, 2018**

 **(If class is full you will be added to a waiting list)**

 **For questions or information call 704-873-0507**

**In case of inclement weather, please provide a telephone number where the participant may be contacted prior to class if needed.**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 Phone: Work\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home/Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Amount enclosed\_\_\_\_\_\_\_\_\_\_

 Make checks payable to **Cooperative Extension** for

 ServSafe and mail to:

 ServSafe Training

 Cooperative Extension

P.O. Box 311

Statesville N.C. 28687

Please make check payable to:

## Iredell County Cooperative Extension

Mail to:

ServSafe

NC Cooperative Extension

PO Box 311

Statesville, NC 28687-0311

 **Deadline: November 30, 2012**

 **SERVSAFE Certification Training**

Participants are trained and tested for certification through the *ServSafe Manager 7th edition* book. **The class is taught in English and materials are written on an 8th grade reading level.**

The course will cover the latest information in food safety, including personal hygiene; how to use food thermometers and keep temperature logs; how to prepare, store, cook, hold, cool, reheat and serve food safely; and methods of cleaning and sanitizing.

**Compliance with Food Safety rules**

North Carolina’s adoption of the Federal Food Code requires the presence of a “Person-in-Charge” with food safety certification that can demonstrate food safety knowledge and active managerial control. ServSafe certification will help food service establishments meet this requirement.

 **Instructors**

**Ann Simmons,** Extension Agent, Family

and Consumer Sciences, North Carolina Cooperative Extension, Certified ServSafe Instructor and Exam Proctor.

**Hugh Smith**, Environmental Health Specialist, Iredell County Health Department

**Julie Yang,** Environmental Health Specialist,

Iredell County Health Department

**First time certification**

We offer a two-day class and exam for those who have never been certified. After your payment is received **you should pick up your book and study materials so that you may begin reviewing them before the class begins.**